

OAHU WORKFORCE DEVELOPMENT BOARD

innovation + opportunity + economic growth + human capital

FULL BOARD MEETING

August 16, 2016 • 9:00 am to 11:00 am (approximate)

The Queen's Conference Center • 1301 Punchbowl Street, Board Room • Honolulu, HI 96813

MINUTES

Present: James Tollefson, Kalei Inn, Jason Chang, Connie Mitchell, Marian Tsuji, Emmet White, Tim Wong, Vance Roley, Russel Cheng, Meli James, Danelia Newman, Pono Chong, Joanne Kealoha, Caroline Sluyter, Richard Vieira, Brian Lee, Lorna Woo, John Morton, Gregg Fraser, Norma MacDonald, Robbie Melton, Brent Kakesako

Absent: Brian Keala Benz, Richard Kaipō Lum, Cade Watanabe, Kathryn Matayoshi, Albert Perez, John Yamamoto, Craig Watase, Carolyn Edward, Shawn Kanaiaupuni

Staff: Marilyn A. Matsunaga, Alison Lum

Guests: Gary Nakata, Duane Pang, Barbara Yamashita

I. Call to Order and Introductions

Chair Jim Tollefson called the meeting to order at 9:02 am when quorum was achieved.

The board members present introduced themselves.

II. Approval of the Agenda

Unanimously approved.

III. Approval of the Minutes for June 16, 2016 and July 6, 2016 meetings

Correction: V. Vance Roley was not present at the July 6th meeting.

Agendas for June 16th meeting and amended agenda for July 6th meeting were unanimously approved.

IV. Public comment on issues on agenda, or if not on agenda, for consideration for board's agenda at next meeting

None.

V. Presentation by Marilyn A. Matsunaga and Alison Lum

- Oahu Workforce Development Board: Connecting the Dots

Presentation attached.

John Morton shared the software interface UH uses to look at individual sectors and jobs within each sector. It can break down wages, education level requirements, recent hiring patterns, who hired and even how many were hired. He volunteered to demonstrate it at a future board meeting. Jim Tollefson said we will put it on an upcoming agenda. The software is EMSI.

Danelia Newman asked if conflict of interest was still an issue. Jim Tollefson reported that it still is an issue and a meeting is scheduled for tomorrow with the Managing Director to try to work out how the City is going to handle it. In regards to applying for contracts, Danelia, who is an Eligible Training Provider in addition to sitting on the board, will be recusing herself from any votes that may be a conflict.

VII. Announcements

Marilyn Matsunaga announced that after 8 years as the Executive Director of the Local Workforce Board with the City and County of Hawaii, this would be her last board meeting. She submitted her resignation and her last day with the City will be August 31, 2016.

VIII. Adjournment

Adjourned at 10:33 am.