

RICK BLANGIARDI
MAYOR



JASON C. CHANG
CHAIR
HARRISON KURANISHI
EXECUTIVE DIRECTOR

FINANCE COMMITTEE MEETING
Friday, April 14th, 2023
12:00 pm to 1:30 pm

Virtual Conference Call

MINUTES

OWDB Members present: Rodney Lee, Chair Chris Lum Lee, Erick Pascua, Suzie Schulberg

OWDB Staff present: Raymond Duong, Harrison Kuranishi, Hikari Omuro

Guests present: Merton Chinen, Andrea Gaines, Colin Inamasu, Mark Menard, Nisa Tokunaga, Lee Williams-Naeole

- I. Call to Order..... Chair Chris Lum Lee

Chair Chris Lum Lee called the meeting to order at 12:01pm.

- II. Welcome and Introductions.....Chair Chris Lum Lee

(Note: Per the State OIP, OWDB members are allowed to attend board meetings on audio only. Their votes will still count and their attendance will also count toward quorum. However, board members must state their names clearly during introductions and before all of their comments during the meeting.)

Chair Chris Lum Lee welcomed everyone to the meeting. Chair Chris Lum Lee explained that staff from WorkHawaii were present in today's meeting to help discuss how OWDB can spend down program funds.

- III. Pending Grants.....
- NDWG-Quest

Should you require special accommodations for a disability, please contact OWDB Administration at 808-768-5889 and/or oahuwdb@honolulu.gov at least 48 hours prior to the meeting.

OWDB has been updated that the NDWG-Quest grant has been pushed back three months to July 1st, 2023.

- PY22 WIOA

Harrison Kuranishi gave a status update on the pending grants. OWDB received the PY22 WIOA contract. It passed through the appropriate channels and was sent to the State Workforce Development Division, however, at that time it was found that there was a mistake on the contract. After the mistake is corrected it will pass through the proper channels again and back to WDD. The turnaround time will depend on when WDD returns the contract.

IV. Update: Unspent Funds.....

- Adult Program
- Dislocated Worker Program
- Youth Program
- One Stop Operator

Raymond Duong reported on the unspent WIOA funds. As of February 28, 2023, Adult has spent 49.88%, Dislocated Worker 50.50%, Youth 44.47%, Rapid Response 48.82%, and One Stop Operator 49.95% of funds. These values have raised about 5-6% from January 31st, 2023. At the current rate of spending, it is predicted that OWDB will return about 30% of funds back to the state by the end of the program year.

Chair Chris Lum Lee asked whether there might be an uptick in spending in the future before the end of the program year. Raymond Duong responded that this will depend on the service provider, American Job Center of Hawaii. Nisa Tokunaga shared that there will be an uptick in WIOA Youth spending due to the Youth Program starting their new youth programming services in January 2023. Raymond Duong shared that OWDB staff plan to meet with the AJCH sometime soon to discuss expenditure of funds.

V. Discussion: Strategies to Spend Funds.....

Harrison Kuranishi shared performance measures of the WIOA Programs. While the Oahu participant counts are low, performance measures for Adult and DW are being attained except for one measure. Other neighbor island counties currently have higher participant counts than Oahu.

Chair Chris Lum Lee reiterated that the purpose of today's meeting is to brainstorm ways for AJCH to spend down program funds. Chair Chris Lum Lee asked why the One Stop Operator does not have access to HireNet. Andrea Gaines responded that she believes it is due to the fact that the One Stop Operator provides basic services and does not enroll participants into WIOA programs. Andrea Gaines stated that it would be possible for the One Stop Operator

Should you require special accommodations for a disability, please contact OWDB Administration at 808-768-7790 and/or oahuwdb@honolulu.gov at least 48 hours prior to the meeting.

to log services, however, in order to do this the setup of inputting data must be changed first. Chair Chris Lum Lee asked whether the One Stop Operator logging services would help spend down program funds. Andrea Gaines responded that no, the One Stop Operator just provides basic career services, none of which fall under WIOA program funds.

Chair Chris Lum Lee asked AJCH about the recent Youth Hiring Event. Mark Menard stated that the event had about 10 schools, 125- 130 high school students, 72 employers, and 90 members of the public. Reception to the event was positive. Data on this event will be collected. All of the schools present were public schools. Chair Chris Lum Lee asked how long it takes to plan such events. Mark Menard responded that it takes about a month. Chair Chris Lum Lee asked whether there would be a significant change or improvement in these events if planning were to take place over a longer period. Mark Menard responded that the biggest challenge with these events is the marketing and outreach involved. Mark Menard confirmed that City and County of Honolulu agencies were present at this hiring event. Chair Chris Lum Lee asked whether the AJCH ever collaborates with other organizations to host job fairs. Mark Menard responded that aside from State partners, the AJCH does not currently collaborate with other organizations to hold job fairs. Chair Chris Lum Lee asked whether the AJCH could absorb costs for rent for hiring events. Mark Menard responded that currently, the AJCH is using space in Dole Cannery to host the hiring events. Raymond Duong stated that subsidizing partners' costs at an AJCH hiring event would not be an allowable cost.

- VI. Adjournment.....Chair Chris Lum Lee
- Chair Chris Lum Lee adjourned the meeting at 12:56pm.