

RICK BLANGIARDI
MAYOR



JASON C. CHANG
CHAIR
HARRISON KURANISHI
EXECUTIVE DIRECTOR

FINANCE COMMITTEE MEETING
Friday, May 26th, 2023
10:00 am to 11:30 am

Virtual Conference Call

MINUTES

OWDB Members present: Jason Chang, Carla Kobashigawa, Chair Chris Lum Lee, Erick Pascua, Suzie Schulberg

OWDB Staff present: Raymond Duong, Harrison Kuranishi

Guests present: Andrea Gaines, Colin Inamasu, Stacey Katakura, Mark Menard, Lei Nakamura, Nisa Tokunaga

- I. Call to Order..... Chair Chris Lum Lee

Chair Chris Lum Lee called the meeting to order at 10:05am.

- II. Welcome and Introductions.....Chair Chris Lum Lee

(Note: Per the State OIP, OWDB members are allowed to attend board meetings on audio only. Their votes will still count and their attendance will also count toward quorum. However, board members must state their names clearly during introductions and before all of their comments during the meeting.)

- III. Approval of the March 14, 2023 and April 14, 2023 Meeting Minutes.....

Chair Chris Lum Lee entertained a motion to approve the March 14, 2023 Finance Committee Meeting Minutes. Suzie Schulberg motioned to approve. Carla Kobashigawa seconded the motion. The minutes were unanimously approved. Chair Chris Lum Lee entertained a motion to approve the April 14, 2023 Finance Committee Meeting Minutes.

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Suzie Schulberg motioned to approve. Carla Kobashigawa seconded the motion. The minutes were unanimously approved.

IV. PY2021 Expenditures.....

Raymond Duong shared the OWDB PY2021 Expenditures. The Adult Program is at 55.47% of funds spent. The Dislocated Worker Program is at 56.85% of funds spent. The Youth Program is at 49.20% of funds spent. The One Stop Operator is at 58.66% of funds spent. The Rapid Response Program is at 54.94% of funds spent. Across all programs, there has been about a 5% increase in funds spent from February 2023 to March 2023. At the current rate of spending, it is projected that WIOA programs will return about 29% of funds back to the State of Hawaii.

V. PY2022 WIOA Contract Budget.....

Harrison Kuranishi explained that OWDB is currently waiting on approval on the budgets for PY2022. The State Workforce Development Division is asking for a copy of the lease signed for the Dole Cannery location. After the State approves the budget, funds can start to be used.

VI. NDWG-Quest Grant.....

Harrison Kuranishi stated that the City & County of Honolulu has signed off on the NDWG-Quest contract. It was submitted to the State about two weeks ago. OWDB is currently waiting on the State to return the contract. If approved, the NDWG-Quest is scheduled to start on June 1, 2023. Once the contract is received, OWDB will have Core Counsel review the contract and send the MOU to the AJCH. Carla Kobashigawa asked whether there is a way for AJCH to get started on the program prior to having the contract signed, as the program is scheduled to begin on June 1 which is in a few days. Harrison Kuranishi answered that the contract must be signed by the State before work can begin, and this may affect program performance, however, an extension to the program may later be granted later in the year.

VII. Discussion: Program Spending.....

Chair Chris Lum Lee opened the floor to discussion regarding how WIOA programs can spend down more funds. Chair Chris Lum Lee asked the AJCH whether the Youth program office in Waianae remains out of operation. Nisa Tokunaga responded that this office is currently out of operation, however, it is set to open this program year. In addition, there are other youth expenditures which will kick in later this program year.

Carla Kobashigawa asked what other programs clients are eligible for to receive assistance and spend down WIOA funds. Lei Nakamura responded that other options include on-the-job training and customized training. In addition, the AJCH is working on outreach and will be working on more innovative methods to provide program services. Lei Nakamura shared

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an outreach map that has been created by AJCH to extend outreach out to every zip code on Oahu. Carla Kobashigawa asked whether the AJCH has flyers to advertise their program services. Lei Nakamura answered that the AJCH will provide these flyers. Lei Nakamura confirmed that the other WIOA partners are welcome to collaborate with AJCH on the outreach project.

Lei Nakamura shared more AJCH initiatives under Foundational Skills Training that are being launched to help spend more funds and serve Oahu’s communities. iCAN 2.0 is an affordable preparation for occupational training for vulnerable and undeserved individuals who already have high school diplomas or HSEs. The curriculum looks to be about 8 – 12 weeks. GED Attainment also provides similar training but also provides GED preparation according to an individual’s district of residence.

Erick Pascua asked whether the WIOA partner agencies will have an opportunity to review OWDB’s MOUs and IFAs before they are executed. Raymond Duong responded that this matter should be discussed with Andrea Gaines, the One Stop Operator.

VIII. Announcements.....

Chair Chris Lum Lee announced that there will be another OWDB Finance Committee Meeting next month. Please be on the lookout for the calendar invitation. Harrison Kuranishi announced that there will be OWDB Committee Meetings for the Sector Strategies & Career Pathways Committee and the Performance & Accountability Committee in June 2023.

IX. Adjournment.....Chair Chris Lum Lee

Chair Chris Lum Lee adjourned the meeting at 11:11am.