

OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU
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RICK BLANGIARDI
MAYOR



JASON C. CHANG
CHAIR
HARRISON KURANISHI
EXECUTIVE DIRECTOR

EXECUTIVE BOARD MEETING
Wednesday, July 5th, 2023
1:00 PM to 2:00 PM

MINUTES

MEMBER ATTENDEES:

Jason Chang, OWDB Chair, Employer Engagement Committee Chair
Rodney Lee, Data Management and Technology Committee Chair
Christopher Lum-Lee, Finance Committee Chair
Lisa Kracher, Sector Strategies and Career Pathways Committee Chair

GUESTS:

Michael Yadao, Hawaii Mason's and Plasterers' Union

STAFF:

Harrison Kuranishi, OWDB Executive Director
Raymond Duong, OWDB Budget Analyst

- I. Call to Order.....Chair Jason Chang

Chair Jason Chang called the meeting to order at 1:03 pm.

- II. Welcome and Introductions

Chair Jason Chang welcomed all the attendees. The attendees briefly introduced themselves to the committee.

- III. Approval of Minutes from the April 4, 2023 Meeting

Chair Chang requested a motion to approve the minutes for the April 4, 2023 meeting. Christopher Lum-Lee moved to approve the minutes of the April 4, 2023 meeting. Lisa Kracher seconded the motion. There were no objections or abstentions. The motion to approve the minutes was approved unanimously.

IV. Old Business

a.) OWDB Vice Chair Selection

Lisa Kracher and Christopher Lum-Lee were interested in becoming the Oahu Workforce Development Board Vice-Chair. Lisa decided to focus on the Sector Strategies and Career Pathways Committee while Christopher was still interested in the position. The OWDB members will vote at the next Full Board meeting.

V. New Business

a.) PY2021 contracts

Raymond Duong provided the expenditures as of April 30, 2023. OWDB is projected to return 30% of the funds.

b.) PY2022 contracts

The PY 22 budget was conditionally approved on June 30, 2023. A budget modification will be submitted. OWB will be receiving close to 7 million dollars in PY22.

c.) OWDB Certification

OWDB submitted a Board recertification to the Workforce Development Council. OWDB is currently not compliant and currently needs three more members to comply with the regulations.

d.) One Stop Operator Certification

OWDB completed the One Stop Operator Certification. The results were revealed at the June 14, 2023 Performance Measures and Accountability Committee.

e.) MOU/IFA

OWDB is still in negotiations with the partners to agree to a Memorandum of Understanding and an Infrastructure Funding Agreement.

f.) Monitoring of the Service Provider

OWDB monitored the Service Provider the week of May 8-12, 2023. Raymond Duong assisted OWDB consultant Jackie Sakane during the week long process.

g.) DLIR Monitoring of OWDB

DLIR monitored OWDB and the service provider the week of May 15-19, 2023. An official monitoring report will be received shortly.

h.) USDOL Monitoring of the State

The USDOL monitored the service provider and interviewed OWDB staff in June. A fiscal and program monitoring review was conducted. A report of the findings will be submitted soon.

VI. Announcements and Schedule for Next Meeting

There were no announcements. The next Executive Committee meeting is scheduled for Tuesday, October 3, 2023.

VII. Adjournment

The meeting was adjourned at 2:08 pm.