

OAHU WORKFORCE DEVELOPMENT BOARD  
**CITY AND COUNTY OF HONOLULU**

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RICK BLANGIARDI  
MAYOR

JASON C. CHANG  
CHAIR  
TIM WONG  
VICE CHAIR  
ALISON P.M. LUM  
EXECUTIVE DIRECTOR

**EMPLOYER ENGAGEMENT COMMITTEE MEETING**  
Thursday, February 18, 2021 – 12:00pm to 1:00pm (approximate)

**Virtual Conference Call**

**MINUTES**

Members Present: Chair Jason Chang, Stacy Ferreira, James Hardway

Guests Present: Jacqueline Dacay, Mark Menard

Staff Present: Alison Lum, Lyn Uratani

- I. Call to Order ..... Chair Jason Chang

Chair Chang called the meeting to order at 12:09pm.

- II. Welcome and Introductions

- III. Discussion

- Business Engagement

- NAVFAC Hawaii

Chair Chang asked Lyn Uratani to report on her findings with regard to a new contact with NAVFAC Hawaii. Lyn Uratani stated that she received the direct contact info for Betty Green, HR Director of NAVFAC Hawaii following her attendance at a recent Navy League webinar. The Navy League locally and nationally conducts monthly webinars for its members on ongoing projects and matters related to naval installations, sea power, and maritime commerce.

The local Honolulu Council-led webinars have started to cover major projects being planned to modernize Pearl Harbor. Last week's presentation was given by Captain Gordie Meyer, who is the NAVFAC Hawaii commander, and during his talk, he took some time to comment on workforce changes as these projects and contracts are executed.

Lyn Uratani reported that she and a representative of the Native Hawaiian Chamber of Commerce typed a couple of questions into the chat to ask for a point of contact to dialogue further. Captain Meyer was very amenable to continued discussion and

stated that he would connect us directly with someone from his office. Within the same business day, he provided Betty Green's direct info along with a hiring flyer through the Navy League's webinar host.

Chair Chang asked Lyn Uratani if any contact has been made with Betty Green. Lyn Uratani stated an email was sent to Betty Green but no response has yet been received; it is possible that her team is currently communicating with the Native Hawaiian Chamber of Commerce. Chair Chang asked how we might proceed with next steps. Alison Lum asked Stacy Ferreira if she had any contacts with the Native Hawaiian Chamber of Commerce to see if we can join their conversation with NAVFAC Hawaii. Stacy Ferreira confirmed and stated she would provide a connection to continue to the conversation.

Mark Menard commented about employment requirements to work at NAVFAC Hawaii, such as security clearances and background checks. Stacy Ferreira mentioned the NAVFAC Hawaii website.

- Outreach to Employers in Dole Cannery Office Building

Chair Chang asked Mark Menard to report on outreach being done by the AJCH Business Services team. Mark Menard stated that he and members of the Business Services team visited 33 businesses located at Dole Cannery.

Alison Lum commented that the AJCH is now located near Meli James's Mana Up Hawaii headquarters, and that Meli James was an OWDB member. Meli James was familiar with the AJCH through Nisa Tokunaga. When Nisa Tokunaga was in Business Services, she presented to one of the Mana Up cohorts. Stacy Ferreira commented about Mana Up's various cohorts of small businesses, and added that Mana Up can connect the AJCH to at least 50 local businesses that may need business services.

- Ideas for Presentations to the Committee
  1. The State's Workforce Development Council's Business Engagement Framework
  2. The AJCH's Rapid Response and Business Engagement Teams

#### IV. Goals and Next Steps

- Program Year 2020 Planning (July 1, 2020 – June 30 2022)

#### V. Next Meeting

- TBA

#### VI. Adjournment

Chair Chang adjourned the meeting at 1:02pm.