

RICK BLANGIARDI
MAYOR



JASON C. CHANG
CHAIR
HARRISON KURANISHI
EXECUTIVE DIRECTOR

FINANCE COMMITTEE MEETING
Friday, September 22, 2023
9:30 am – 11:30 am

Note: Per the State Office of Information Practices (OIP), members of the public may contact OahuWDB@honolulu.gov to be added to a mailing list for future meeting announcements

MINUTES

Members Present:

Christopher Lum Lee, Tri Sec Inc., Principal Guard and Chief Administrative Officer, Committee Chair
Carla Kobashigawa, Applied Computer Training & Technology, Inc., Director
Frederick Pascua, Department of Labor and Industrial Relations, Oahu Branch Manager
Andrew Giles, Kaiser Permanente – Moanalua Medical Center, Chief Operating Officer
Steve Goo, Lanakila Pacific, Assistant Vice President of Administration
Kevin Holu, Hawaii Teamsters & Allied Workers Local 996, President/Principal Officer

Guests:

Merton Chinen, Public Guest
Rowena Santamaria, City and County of Honolulu, Fiscal Officer
Lei Nakamura, Work Hawaii, Administrator

Staff:

Harrison Kuranishi, Oahu Workforce Development Board, Executive Director
Raymond Duong, Oahu Workforce Development Board, Budget Analyst

I. Call to Order

The Finance Committee meeting was called to order at 9:30 am by Chair Christopher Lum Lee.

II. Approval of August 16th, 2023 Meeting Minutes

Chair Christopher Lum Lee requested a motion to approve the minutes for the August 16, 2023, meeting. Carla Kobashigawa moved to approve the minutes of the August, 16, 2023, meeting. Frederick Pascua seconded the motion. There were no objections or abstentions. The minutes were unanimously approved.

III. PY21 Returned Funds Review

Raymond Duong went over the returned funds from PY20 which the percentages for the programs are as follows: Adult returned 18.4%, Dislocated Worker returned 1.2%, Youth returned 2.4%, Local Admin. Cost returned 0%, Rapid Response returned 42%, NDWG Recovery returned 53%, NDWG Disaster returned 24%, and in total 16.26% of PY20 funds were returned.

IV. July 2023 Expenditures

Raymond also went into the PY22 expenditures as of July 30, 2023. The percentages are as follows: Adult spent 2.87%, Dislocated Worker spent 2.89%, Youth spent 3.83%, Local Admin. Cost spent 16.68%, One Stop Operator spent 1.16%, Quest has spent 0%, totaling roughly 3% spent from the total PY22 funds.

Merton asked what the QUEST grant is, Raymond let him know that QUEST is the disaster grant that was used for the COVID-19 recovery and also ties into the Dislocated Worker grant. The eligibility for QUEST is much more lenient than the dislocated worker grant and people who were affected by COVID-19 are eligible for QUEST.

More detailed information on items III. and IV. can be found at the following link: <https://oahuwdb.com/wp-content/uploads/2023/11/Finance-Committee-Meeting-Powerpoint.pdf>

V. PY22 QUEST Grant Spending Plan Follow-Up

Chair Lum Lee let the committee know that a written spending plan was requested in July but has not yet been received.

VI. Payment Disbursement for Consultant

Chair Lum Lee deferred this agenda item.

VII. ITA Cap Increase

The funding cap increase from 4,000 to 6,000 may not be warranted from the responses received from the follow-up questions.

Kevin Holu asked what the reasoning for the increase is, Harrison chimed in letting him know that the cap increase was previously requested and questions were asked by the board but the responses were generally more questions than answers, Harrison also stated that ultimately the increase will be decided by the full board after going to the executive committee.

Lei Nakamura let Chair Lum Lee know that this feedback is the first that she/ the one stop operator has received regarding the questions and asked for something in writing regarding the answers not being sufficient. After receiving that, they will re-review. Chair Lum-Lee let her know that looking at the questions and answers received the original questions will be sent again.

VIII. Reallocation of Funds

With the amounts that were returned between PY20 and 21, Chair Lum Lee is looking to possibly withhold funds for OWDB from PY22 but accurate numbers are not available at the time of the meeting.

IX. Announcements and Public Testimony

Lei Nakamura requested that the meeting schedule be sent out so that plans can be made around the meetings and to avoid conflicting times. Lei also asked that a conversation be planned for when/if PY22 funds are withheld with the Directors of Budget and Fiscal Services and the Directors of Community Services.

Andrew Giles, Chief Operating Officer for Kaiser Permanente, wanted to introduce himself as he is a new face to the board.

Steve Goo, AVP for Lanakila Pacific, also introduced himself, and has been on the board for around the same amount of time as Andrew.

Kevin Holu, President and Principal Officer of Hawaii Teamsters Local 996, put his email and number into the chat to familiarize himself with other board members and to begin focusing more on OWDB.

X. Adjournment

Chair Chris Lum Lee adjourned the meeting at 10:00 am.