

OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
MAYOR



JASON C. CHANG
CHAIR
HARRISON KURANISHI
EXECUTIVE DIRECTOR

**PERFORMANCE MEASURES
AND ACCOUNTABILITY
COMMITTEE MEETING**
Tuesday, May 14, 2024
1:00 pm to 2:00 pm

Note: Per the State Office of Information Practices (OIP), members of the public may contact OahuWDB@honolulu.gov to be added to a mailing list for future meeting announcements

Members Present:

Suzie Schulberg, Arcadia Family of Companies, President and Chief Executive Officer; Committee Chair
Frederick Pascua, Department of Labor and Industrial Relations, Oahu Branch Manager
Nicole Anderson, Office of Economic Revitalization, Workforce Development Program Manager
Christopher Lum Lee, Tri Sec Inc., Principal Guard and Chief Administrative Officer
Erika Lacro, University of Hawaii Community College system, Vice President for Community Colleges

Guests:

Cassi Yamashita, Maui Economic Opportunity, Director of Community Services
Scott Murakami, Department of Health, Public Health Infrastructure Grant, Director of Workforce

Staff:

Harrison Kuranishi, Oahu Workforce Development Board, Executive Director
Daven Kawamura, Oahu Workforce Development Board, WIOA Specialist

I. Call to Order

The Performance Measures and Accountability Committee meeting was called to order at 1:01 pm by Committee Chair Suzie Schulberg.

II. Welcome and Introductions

(Note: Per the State OIP, Oahu Workforce Development Board (OWDB) members are allowed to attend board meetings on audio only. Their votes will still count, and their attendance will also count toward quorum. However, board members must state their names clearly during introductions and before all of their comments during the meeting.)

III. Approval of Minutes

a. September 28, 2023 Meeting Minutes

Chair Suzie Schulberg requested a motion to approve the minutes for the September 28, 2023, meeting. Christopher Lum Lee moved to approve the minutes. Nicole

Anderson seconded the motion. There were no objections or abstentions. The minutes were unanimously approved.

b. February 13, 2024 Meeting Minutes

Chair Suzie Schulberg requested a motion to approve the minutes for the February 13, 2024, meeting. Christopher Lum Lee moved to approve the minutes. Nicole Anderson seconded the motion. There were no objections or abstentions. The minutes were unanimously approved.

IV. Update on Findings and Concerns for PY21 and PY22

Harrison Kuranishi, Executive Director of the OWDB, gave an update on the findings and concerns for the previous Program Years (PY), PY21 and PY22. During the February 13, 2024 meeting the findings and concerns were discussed, Harrison informed the committee that he hasn't yet received a response.

- From May 6th – 17th the State will be doing desk monitoring for PY23, during this time prior concerns that were not closed will be addressed.
- There were 13 findings, a majority of them can be closed by writing policies.
- There were findings that could were closed and re-opened there was nothing that could be done, e.g., a finding concerning the Equal Employment Opportunity posters needing to be larger, but already having the largest size available. The posters have been moved to eye level/made easier to see.
- Harrison stated that by the next meeting there should be a response and work will be done to close the findings.

V. Monitoring Report by 3rd Party Consultant

The monitoring report from last year from our 3rd party consultant was shared. The monitoring report can be found at the following link:

<https://oahuwdb.com/wp-content/uploads/2024/05/oahuPY22.pdf>

VI. Update on current PY23 Performance Data

Harrison informed the committee about PY23 Performance Data. There are 263 enrolled participants in the Adult program while the goal was 180, for the Dislocated Worker program there are 52 enrollees with the goal of 138, the Youth program has 41 enrollments while the goal is 264.

- Although the goals have not yet been met compared to last years' data, the numbers have increased.

Data Points for the Adult, Dislocated Worker, and Youth programs are as follows (actual data v. target amount):

Adult:

- | | | | |
|---------------------------------------|---------|----|---------|
| • 2 nd Quarter after Exit: | 72.3% | v. | 65% |
| • 4 th Quarter after Exit: | 84.2% | v. | 76.7% |
| • Medium Income: | \$7,031 | v. | \$7,800 |
| • Credential Rate: | 62.9% | v. | 67.1% |
| • Measurable Skills Gain: | 33.8% | v. | 66% |

Dislocated Worker:

- | | | | |
|---------------------------------------|-------|----|-------|
| • 2 nd Quarter after Exit: | 72.3% | v. | 75.5% |
| • 4 th Quarter after Exit: | 80.4% | v. | 83% |

- Medium Income: \$10,842 v. \$8,705
- Credential Rate: 72% v. 83%
- Measurable Skills Gain: 45.5% v. 70%

Youth:

- 2nd Quarter after Exit: 0% v. 68%
- 4th Quarter after Exit: 100% v. 66%
- Medium Income: \$0 v. \$4,300
- Credential Rate: 100% v. 73%
- Measurable Skills Gain: 0% v. 57%

For the Youth data the numbers are skewed as the data is reflecting one participant.

VII. Executive Director's Report

Harrison Kuranishi gave his Executive Director's Report and updated the committee on several topics that have been discussed at prior meetings.

- He informed the committee that there are still four MOU/IFA's that need to be completed and turned in. Two should be coming in by the end of the day, 5/14/2024, from Second Chance Act and Honolulu Community Action Program. The remaining two will be Division of Vocational Rehabilitation and Temporary Assistance for Needy Families.
- As of July 1, 2023 we have not been paid. There was a meeting with Workforce Development Division (WDD) on May 8th, 2024. The meeting was to clarify what OWDB needs to complete to receive reimbursement.
 - ~80% of funds will be paid out once the documentation discussed (taking rent out of expenditure reports, etc.) during the meeting with WDD is submitted.
 - Rent and Common Area Maintenance will not be paid until the MOU/IFA's and completed.
- Harrison informed the committee several United States Department of Labor (USDOL) Region 6 employees, including USDOL Region 6 Regional Administrator Dr. Tamika Ledbetter, will be providing training with the Executive Directors of the Local Boards on June 9th and 10th.
- An all-day training is scheduled with the Local boards and the Workforce Development Council. The training is scheduled for June 24th, 2024. A training specifically for OWDB is scheduled for June 27th, 2024. If needed, June 28th is also available.
- The One Stop Operator RFP will be expiring on June 30th 2025. The Adult, Dislocated Worker, and Youth RFP's will not go out until July 1, 2024.
- The federal PY24 allocation funding amounts have been released. Hawaii will be getting 10% less funding for Adult and Dislocated Worker programs. Note that the formulas have not been produced and nothing has come from WDD as of yet.

Cassi Yamashita, Director of Community Services of Maui Economic Opportunity, wanted clarification on the youth enrollment numbers. She wanted to know the data from the past five years and if they have ever reached their goal. Harrison let her know that for the past five years, they have not reached goal. Also while looking through data for the past five years, he noticed that 90% of spent funds were spent on

rent, staff, etc. Meaning only 10% of funding is being used on participants.

VIII. Announcements and Public Testimony

There were no announcements or public testimony.

IX. Schedule Next Meeting

Next meeting is tentatively scheduled for August 13, 2024 from 1:00 pm to 2:00 pm.

X. Adjournment

Chair Suzie Schulberg adjourned the meeting at 1:49 pm.