

OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU

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June 1, 2025

**OAHU WORKFORCE DEVELOPMENT BOARD
WORKFORCE INNOVATION AND OPPORTUNITY ACT
POLICY #15-25**

SUBJECT: BOARD MEMBERS CONFLICT OF INTEREST

PURPOSE:

To ensure that individuals or representatives of organizations entrusted with public funds will not personally or professionally benefit from the award or expenditure of such funds. This policy is established to provide direction for subrecipients, contractors, staff and board members of the Oahu Workforce Development Board in order that business can be conducted within guidelines that will prevent actual, potential, or questionable conflicts of interest.

POLICY:

The WIOA Program is not an entitlement program. Still, it should be accessible to any individual who is eligible and suitable for available services subject to policies and procedures. However, when applicants have a close relationship with WIOA staff members, management, and other stakeholders in the Workforce Development System, access to program services should not be based on such relationships or based on political influence. It is possible that, even without any intention to misuse WIOA funds, that a decision to enroll an individual in the program could be perceived as improper. Such a perception could cause noncompliance with state and/or federal law.

The Oahu Workforce Development Board, Board staff and the City and County of Honolulu must help meet the objectives of WIOA through effective policies, procedures, and safeguards that ensure the integrity of these public funds. Throughout the City and County of Honolulu, safeguards must be in place, ensuring that all those served in the program are not only eligible and suitable but also detached from being part of the perception of impropriety or conflict of interest.

A local member may not cast votes or participate in any decision making about providing services by such member (or by any organization which that member directly represents). A local member may not cast votes or participate in any decision making on any matter that would provide any direct financial benefit to that member or to that member's organization.

ACTION:

This policy is effective immediately and remains in effect until such time that amendments to this policy are made or a new policy is issued.

INQUIRIES:

For inquiries regarding this policy, please contact Harrison Kuranishi, Executive Director, Oahu Workforce Development Board at 808-768-7790 or h.kuranishi@honolulu.gov.



Harrison Kuranishi
Executive Director