

OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU

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MAYOR



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CHRISTOPHER K. LUM LEE
VICE CHAIR

HARRISON KURANISHI
EXECUTIVE DIRECTOR

**PERFORMANCE MEASURES
AND ACCOUNTABILITY
COMMITTEE MEETING**
Tuesday, November 12, 2024
1:00 pm to 2:00 pm

Note: Per the State Office of Information Practices (OIP), members of the public may contact OahuWDB@honolulu.gov to be added to a mailing list for future meeting announcements

Members Present:

Suzie Schulberg, Arcadia Family of Companies, President and Chief Executive Officer
Christopher Lum Lee, Tri Sec Inc., Principal Guard and Chief Administrative Officer

Guests:

Julie Morikawa, ClimbHI, President and Executive Director
Roseanne Propato, Department of Corrections and Rehabilitation, Corrections Education Supervisor

Staff:

Harrison Kuranishi, Oahu Workforce Development Board, Executive Director
Raymond Duong, Oahu Workforce Development Board, Budget Analyst
Daven Kawamura, Oahu Workforce Development Board, WIOA Specialist

I. Call to Order

The Performance Measures and Accountability committee meeting was called to order at 1:01 pm by Committee Chair Suzie Schulberg.

II. Welcome and Introductions

(Note: Per the State OIP, Oahu Workforce Development Board (OWDB) members are allowed to attend board meetings on audio only. Their votes will still count, and their attendance will also count toward quorum. However, board members must state their names clearly during introductions and before all of their comments during the meeting.)

III. Approval of Minutes

a. August 13, 2024 Meeting Minutes

Chair Suzie Schulberg requested a motion to approve the minutes for the August 13, 2024, meeting. Christopher Lum Lee moved to approve the minutes. Julie Morikawa seconded the motion. There were no objections or abstentions. The minutes were unanimously approved.

IV. PY23 Performance Data

Daven Kawamura, Workforce Innovation and Opportunity Act (WIOA) Specialist for the OWDB, went over the Program Year (PY) 23 1st quarter performance data and new participants per program.

Regarding slide two of the presentation Daven noted that the current QUEST participant count presented is not new participants in PY23 but rather total placements through the entirety of the QUEST grant up until this point.

V. WIOA Title I Programs and QUEST Program Monitoring

Daven informed the committee that monitoring for the WIOA Title I programs was conducted from April 29th – May 3rd 2024, and there was a QUEST monitoring that was conducted on November 4th, 6th, and 7th. Harrison Kuranishi, Executive Director of the OWDB, went into more detail.

- The QUEST monitoring report will be submitted within the next thirty days (as of November 12, 2024). During this monitoring the OWDB response to the State QUEST monitoring was submitted.
 - OWDB staff disagreed with 80% of the findings from the State monitoring, as there were no ties to any federal regulations that we've disrupted. An example of a finding that OWDB staff disagreed with was the ratio of interns to supervisor, there was no ratio indicated in the federal guidelines or state bulletins but the finding indicated it should be one intern to four staff.
- The Title I program monitoring response was received and there were a couple of findings.
 - One finding was that there was no RFP for the One Stop Operator, the current One Stop Operator agreement is active until July 1, 2025. A response will be sent by submitting the documentation.

Suzie Schulberg, President and Chief Executive Officer of Arcadia Family of Companies, wanted clarification on why OWDB is disagreeing with so many of the findings from the State.

- Harrison suspects that most findings may have been triggered by the suspected fraud, waste, and abuse case that was discussed at the last committee meeting. Harrison brought up the finding regarding Security Guard working overnight with no supervision, the QUEST program requires a mentorship piece but not necessarily shadowing.

VI. Performance Measure Negotiations for PY24 and PY25

The Performance Measure negotiated rates were shared by Harrison Kuranishi.

The PowerPoint for agenda items IV, V, and VI can be found at the following link: <https://oahuwdb.com/wp-content/uploads/2024/11/11.12.24-Performance-Measures-and-Accountability-Meeting.pdf>

VII. Announcements and Public Testimony

Harrison Kuranishi informed the committee that on Saturday, November 16, 2024, OWDB staff will be flying out to Phoenix, Arizona for the National Association of

Workforce Development Professionals Annual Youth Symposium. There will also be representation from the Big Island and Maui Local Workforce Development Boards at the Conference.

Christopher Lum Lee, Principal Guard and Chief Administrative Officer for Tri Sec Inc., and Harrison Kuranishi will be attending an event for the launching of the Kapolei Magazine which highlights the people, companies, and organizations that are driving the area's development on Thursday, November 14, 2024.

The current Service Providers' Youth Program Manager's last day is November 13, 2024. During the time a Youth Program manager is being hired/promoted the Adult and Dislocated program manager will be running Youth as well.

VIII. Schedule Next Meeting

Meeting schedule for 2025 has not been decided, once tentative dates are set calendar reminders will be sent out accordingly.

IX. Adjournment

Chair Suzie Schulberg adjourned the meeting at 1:34 pm.