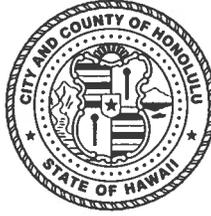


**OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU**

715 SOUTH KING STREET, SUITE 211 • HONOLULU, HAWAII 96813
PHONE: (808) 768-7790 • www.OahuWDB.com

RICK BLANGIARDI
MAYOR



CHRISTOPHER K. LUM LEE
CHAIR

HARRISON KURANISHI
EXECUTIVE DIRECTOR

July 1, 2025

**OAHU WORKFORCE DEVELOPMENT BOARD
WORKFORCE INNOVATION AND OPPORTUNITY ACT
POLICY #30-25**

SUBJECT: OWDB STAFF COMMUNICATION POLICY

PURPOSE:

The purpose of this policy is to provide guidelines with contacting Oahu Workforce Development Board (OWDB) staff after hours.

POLICY:

The Oahu Workforce Development Board is available to the public from 7:45 a.m. to 4:30 p.m., Monday through Friday. During this period, the staff is available to communicate with the public, Board members, and all interested parties.

All OWDB staff fall under the Hawaii Government Employees Association (HGEA). Working after hours can raise questions about their rights, compensation, and workplace policies.

Hawaii law requires non-exempt employees to be paid one and a half times (1.5 times) their regular rate of pay for all hours worked over 40 in a single workweek.

After hours, please get in touch with the Oahu Workforce Development Board Executive Director at 808-927-6628.

Exceptions:

- Appointments or previously scheduled
- Emergencies

ACTION:

This policy is effective immediately and remains in effect until such time that amendments to this policy are made or a new policy is issued.

INQUIRIES:

For inquiries regarding this policy, please contact Harrison Kuranishi, Executive Director, Oahu Workforce Development Board at 808-768-7790 or h.kuranishi@honolulu.gov.



Harrison Kuranishi
Executive Director