

OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU

715 SOUTH KING STREET, SUITE 211 • HONOLULU, HAWAII 96813
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RICK BLANGIARDI
MAYOR



CHRISTOPHER K. LUM LEE
CHAIR

HARRISON KURANISHI
EXECUTIVE DIRECTOR

EXECUTIVE COMMITTEE MEETING

Thursday, October 9, 2025

12:00 pm to 1:00 pm

Remote Meeting:

This meeting will be held remotely by Zoom interactive conference technology. Board members, staff, and members of the public may participate in the remote meeting by using the Zoom link: <https://us06web.zoom.us/j/87430184026?pwd=weszH38zXy9jqnDJgLU5oFbVXDnGjx.1>

If you do not have the technology or ability to join the remote meeting via Zoom, please dial +1 (669) 444-9171 on the telephone to participate in the remote meeting.

Meeting ID: 874 3018 4026

Passcode: 279979

Physical Meeting:

A physical meeting location will be open to the public and will have an audiovisual connection, which will allow individuals at the physical meeting location to participate in the remote meeting. The address of the physical meeting location is 715 S King Street, Suite #211, Honolulu, HI 96813.

Written and Oral Testimony:

Individuals may submit written testimony by U.S. mail or hand delivery at 715 S King Street, Suite 211, Honolulu, HI 96813 or by email at OahuWDB@honolulu.gov. It is requested that written testimony be received at least 24 hours prior to the meeting. Individuals may provide remote oral testimony during the remote meeting at the Zoom link listed above. Individuals participating at the physical meeting location may also provide oral testimony during the remote meeting.

Equal Opportunity Employer/Program:

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Board Staff at (808) 768-5889 or email OahuWDB@honolulu.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternative formats.

Meeting materials are available at: <https://oahuwdb.com/minutes-agendas-2025/>

Note: Per the State Office of Information Practices (OIP), members of the public may contact OahuWDB@honolulu.gov to be added to a mailing list for future meeting announcements.

AGENDA

- I. Call to Order.....*Chair Christopher Lum Lee*

- II. Welcome and Introductions
(Note: Per the State OIP, a quorum of members must be visible throughout the public portion of the meeting, but so long as that requirement is met, Oahu Workforce Development Board (OWDB) members are allowed to attend board meetings on audio only. Their votes will still count, and their attendance will also count toward quorum. However, board members must state their names clearly during introductions and before all of their comments during the meeting.)

- III. Public Testimony relating to Agenda Items

- IV. Approval of July 10, 2025 Meeting Minutes

- V. Bylaw Amendment to Article III, Section 2(D)
 - a. To align verbiage with the City and County biennial-based Boards and Commissions City Ordinance mandated trainings.
 - b. Amend to read: “Local Board members, including those leaving office, are required to file a Financial Disclosure with the Honolulu Ethics Commission each calendar year. Local Board members are also required to complete City Ordinance mandated trainings including Ethics, Prevention of Sexual Harassment (PoSH), and Anti-Bias & Inclusion each biennium. ...”

- VI. Committee Updates
 - a. Sector Strategies and Career Pathways.....*Andrew Rosen*
 - b. Performance Measures and Accountability.....*Suzie Schulberg*
 - c. Employer Engagement.....*Sarah Guay*
 - d. Special Projects.....*Wesley Akamine*
 - i. Discussion/approval to move the OWDB Workforce Innovation and Opportunity Act (WIOA) Local Plan as discussed/revised at the committee level to the Full Board.
 - e. Finance.....*Christopher Lum Lee*
 - i. Executive Committee action to recommend the proposed WIOA Title I Program’s Budget Modification #2 from the Finance Committee to the Full Board.

- VII. Announcements
 - a. The next Executive Committee meeting to be held in January 2026.

- VIII. Adjournment